

# SC&T RRC MINUTES

May 2015

*Date/Time:* 12/05/2015 7:37 PM

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## Apologies

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Chris V, Mitch V, Marshall R, Ben N

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## Attendance

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- Albion Park – Rosie O, Mat V, Lewis T
- Austinmer – Charlotte B, Peter H, Matthew K, Rhiannon H
- Figtree – Craig D, Peter Z, Simone H, Andrew (RA)
- Goulburn – None
- Queanbeyan – None
- Shoalhaven – None
- Tablelands – None
- Warilla – Les G
- Wollongong – Heather D, Ella M
- Region – Greg P, Bob N

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## Approval of Previous Minutes

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**Motion:** *The council accepts the minutes of the **April 2014** Regional Rover Council's meeting as a true and accurate account of the meeting.*

*Proposed* – Craig D

*Seconded* – Charlotte B

*Motion* - Passed

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## Correspondence

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### In

'National Scouts meeting- service opportunity' from Wal Waerner  
Scouts Australia YPR Update from Wal Waerner  
Youth class at Wollongong TAFE from Phil Crutchley  
[NRC] Crew Challenge 2015 from Wal Waerner  
SC&T Annual Meeting Invite from Region – 14<sup>th</sup> June  
Invite for Treasurers Course – Hunter Region

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## Business Arising

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## Executive Reports

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### President – Craig D

We've been working hard on Revolutionize RRC meeting, for the proposals and info on the meeting structures and position change. Great work on RVR. We've been asked to run a service weekend by Mt Kiera

### Vice President – Charlotte B

The same as Craig.

### Secretary – Rosie O

No report to give

### Treasurer – Rhiannon H

Still need to change signatories for bank account.

\$6278.75 opening balance.

\$2005.72 come through from RVR, after costs and subtracting the fundraising levy the profit was \$265.66, after

### Service – Marshall R/Mitch V

Need to clear trees from under a power line at Mouth Kiera 27-28 June set as the date to do this service. Craig to talk to Warden to camp them, if this service is not finished then another date will be set 15-16 August to finish this for a service weekend down at Kilty. If anyone needs a service activity Kilty has many projects that need doing. Talk to Mitch from Goulburn.

8-9 August is also set down as a date for a service weekend, if not at Mount Kiera it will be at Kilty.

### Webmaster – Ben N

Motion: Invoice for paying back audio visual and computing technologies for our website. Domain renewal for 1 year \$14.95 and \$40 hosting for 1 year. Balance \$54.95 to be paid by a cheque.

Proposed – Rhiannon H

Second – Charlotte B

Motion passed

### Training

BST 11-12 July \$60 for course (Accommodation and catering cost TBA), held at Heathcote training center. Closing date 12 June.

17-18 Oct Advanced training course. All sections will be present. \$245 course fee, Pennant hills.

Closing date 18 Sept.

### Venturer Liaison Officer – Lewis T or Matthew K

See RVR Report

### Regional Commissioner/Assistant RC – Bob N & Greg P

Bob- Catching up with emails and the executive team after returning from overseas. I have proposed that we convene a meeting of interested parties. Brett Boyes has been very positive (as I should add have been everyone else that I have been able to speak to) and has secured the availability of the Queanbeyan Hall at 10.00 am on June 20th. Further, Russell Heywood has undertaken to organise an activity for Venturers and Rovers to follow on from the meeting. The nature and duration of the activity are as yet undefined. (Details to be advised by Russel.) Please put this into your own diaries and those of your crews/units. Please also feedback all comments, objections, criticisms and constructive contributions so that we can make the meeting/day as complete as possible. I believe that all options should be on the table. The Tablelands crew is already an "open crew" which allows members to be drawn from any number of Venturer units/groups while maintaining an association with their group of origin. A similar status is available to any crew and this may be appropriate in any

regional circumstance. I'm sure that there are other potentially good options out there that have not yet been explored. This is a chance to do so for the good of our youth members.

Greg -Not a great deal to report this month.

I believe, however, that May could accurately be referred to as Venturer Month. The Region Venturer Rally (RVR) was run over the weekend just gone. I have to date received emails from three Venturer Leaders offering thanks and praise for the activity. To this end my extreme thanks and congratulations go to Kusi, B-Rad and their Team. I believe that they have laid the foundations for a very successful Annual Event. May the word Roventure now be forever stricken from the Record! Following that we have Weekend Wide Game South less than two weeks away. With both of these events closely following Dragonskin I believe that you all will have done everything possible to leave a positive image of Rovers and Rovering forefront in the minds of your local Venturers! Thanks to Peter Hines for covering for Nighty and I at the last BRC Meeting. Both BRC and RRC are currently instigating different ways of running, it will be interesting to see the flow on effects from these changes in the coming months.

### Weekend Wide Game

\$612 for badges. 50 persons, 5 patrols, 9 groups registered so far. Expecting higher numbers than normal due to north not running. Registrations close this Friday. Please remind crews that they are required to register and pay by this date. Catering cut off is this Friday.

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### Crew Reports

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- **Albion Park** – 8 Rovers, 6 Knights, 3 Squires.
- **Austinmer** – 17 knights, 3 squires, 5 candidates. Past – RVR, BP Ramble 4.5days in Snowy Mountains (Approved at last meeting). Upcoming – Bowling with Venturers
- **Figtree** – 11 Knights, 10 Squires. Night hike, delivered phonebooks, RVR, DCW at Kiera. Upcoming - Crew Camp at Kiera, hopefully 5 more knightings.
- **Goulburn** – 4 Rovers, 3 squires. Past - Anzac services, dawn service with Austinmer and midday ceremony in Wollongong with scat rovers. RVR was a great weekend great job Kusi and Brad. Upcoming - Plan on get back in to your bunnings bbq Fundraisers for more Crew Gear and other things. Mitch and Elizabeth will meet next week to do PR work and start the ball rolling with new recruiting and organising events for newbies. We will try to get cracking on elearning so we can go to the coming up training weekend
- **Queanbeyan** – Number of rovers: 6 (4 knighted and 2 almost squired) Since Brady Lassock is leaving us, I (Alex James) have taken up the role of Secretary and still doing Activities Organiser. Upcoming events: Fundraising BBQ at Murrumbateman Rural Service with Gundaroo (Tablelands) Rover Crew. Cutting firewood for raffle we are organising for Suicide Awareness. The Lasscock family is doing a ride Batmans Bay for this, and we want to help donate.
- **Shoalhaven** – None
- **Tablelands** – None
- **Warilla** – 3 Rovers hopefully to be knighted next month. A trip to glowworm tunnel which was flooded, changes to den lighting, doing a night with Kiama venturers
- Wollongong – 3 knights, soon to be 2. A night with Dapto (scavenger hunt), ANZAC parade and RVR

### BRC Outcomes

1. The proposed amendments to the Constitution as proposed at the February meeting have approved. They will be sent to delegates, and uploaded onto the NSW Rovers Website
2. Additional Amendments to the Constitution have been proposed and will be voted on at the May Meeting.
3. The number of Region Delegates has been changed from 4 to 6, but Regions will continue to have 4 votes.
4. The BRC will work on developing a plan to remove voting from meetings, and replacing it with an online or correspondence based system.
5. For the next three meetings of the BRC, workshops will be run to discuss motions/ agenda items from, and voting will occur during the meetings. Workshops will begin at 1.00pm, with the meeting to commence at 3.00pm. Submissions for Agenda Items or papers are to be submitted 28 days prior to the meeting, to allow time to prepare these workshops.
6. Any 6 Rovers from a Region are entitled to represent their region as a Region
7. The May BRC is to be held on May 30th, as originally scheduled.
8. The BRC condemns the practice of kicking at booting ceremonies. At the next meeting we will discuss extending this to all ceremonies.
9. Submissions for the Crew Challenge are required to be sent to BRC by September 30th.
10. New C7 forms have been uploaded to the State Website

### RRC Proposal+ position descriptions

Proposal and proposed position descriptions attached.

Discussion surrounding proposed changes:

- Bob – our meetings are not over length, they do not run too long.
  - Any discussion to how the strategic plan should change
  - I too am impressed, but I would like some tolerance in me doing my job and not as a rejectionist (We don't think that)
- Peter H – will there need to be a large change in the Constitution.
- Greg – large change in other state RRC. A voting model as to how the RC/ARC vote.
  - What you have achieved is fantastic, you did it all without Bob's and mine's input.
  - If you vote for the no meeting model, how will BP awards be included in this? Exec will need to include in proposal.
- Rhi – we want to try something new, want to make it what the Region Rovers want, it may not be what they want but the conversation needs to be had.
- Charlotte – our scope was limited because we did not have the time to discuss all aspects in one day

### Major events

**RVR** – Event report attached  
Motion 1, 2 and 3 in report.

Motion 1 proposed – Matt K  
seconded – Rhiannon H  
motion - passed

Motion 2 proposed – Matt K  
seconded – Charlotte B  
motion – passed

Error: need to update event coordinator role, but vote on it being an annual subcommittee at next RRC

Motion 3 proposed – Matt K  
seconded – Craig D  
motion - Passed

### **Moot**

Planning is finished, to be emailed and sent out. Website registration will be updated when Ben is available, \$30 at gate \$50 fully catered. SCaT Rovers will pay \$20 for their food ONLY and will be camping in the Chalets. Cut off for prepaid is 15 Dec so a bus from Jamboree can be organised, will need to add a cost for the bus. Activities will be sent out prior to event so crews can choose which one they want and will be responsible for running their activity. 8-10 fresh activities for the Moot. Promo DVD and Flyers will be sent around at BRC.

### **Widegame**

Outlined in WWG Report above.

### **Christmas in July**

No news or planning since last RRC. A request if someone might take the reins or help organise it. To be discussed further.

### **Christmas party**

From Mitch V

12-13 December for Christmas camp at Berrima, Kilty or Keira.

I think Berrima is good because it half way for all crews well close as we are going to get and we can do a diversity of activities i.e. canoeing/swimming and there is a huge open area to run activities.

Date and place approved by council.

### **Goulburn Event**

Goulburn would like to put forward dates for a weekend that we want to run to heap our crew and other crews in the position we are in where we require more members so Elizabeth came up with a camp at Kilty for scat rovers and public i.e. muster camp run a heap of activities so our public guests can experience and see firsthand what Rovering is about. Dates that we thought might work 25-26 of July or 29-30 August so we would greatly appreciate some feedback and a date that everyone is happy with so we can start to do posters and finish the activities plan.

25/26 July busy so 29/30 August are the dates set.

Closed 8:56pm

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## Next RRC Meeting

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9/6/2015 7:30 PM, SC&T Region HQ

Notes for next meeting's agenda.

- Do we have past Rovers on event committees? Will that be viable for future events? Example – Wide Game
- Need to discuss having subcommittee for RVR and roles that will make up that team. Event coordinator will need to be set in stone, the team will be sought out after this person has been elected.

### **RVR2015 Final Report Proposals:**

1. I propose the RRC note the Event Planning Report for the Region Venturer Rally (RVR) 2015, as attached to the agenda.
2. I propose the RVR team is formed into a Sub-committee of the RRC, responsible for running the event on an annual basis.
  - a. The 'Event Coordinator' will initially be appointed for the period of a year. They will be able to recruit other members to be on the committee.
  - b. The RVR Sub-committee will initially not own its own account. Instead they will use the RRC account for revenue and expenses.
3. I propose the RRC accept the 'RRC Levy' of \$5 per person as the fundraising contribution of the event towards the running of the RRC. The RVR Sub-committee will retain the remaining profit of RVR2015 for use in future events.

Cheers,

Kusi

Event Coordinator, RVR2015



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# Event Planning Report

The below document is used to report on progress for major Region Rover Council events. These include, but aren't limited to, RoVenture and Moot. The below time frames may be modified at the discretion of the Region Rover Council Executive for each specific event.

### RoVenture

- Part 1 – Presentation to RRC due 6 months prior to the event's planned date.
- Part 2 – Presentation to RRC due 3 months prior to the event's planned date.
- Part 3 – Presentation to RRC due 1 month prior to the event's planned date.
- Part 4 – Presentation to RRC due 2 months after the event's date.

### Moot

- Part 1 – Presentation to RRC due 6 months prior to the event's planned date.
- Part 2 – Presentation to RRC due 3 months prior to the event's planned date.
- Part 3 – Presentation to RRC due 1 month prior to the event's planned date.
- Part 4 – Presentation to RRC due 2 months after the event's date.

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### Event Report – Part 1: Event Details

#### General Event Details

<b>Event Name:</b>	<i>RVR – Region Venturer Rally</i>
<b>Date &amp; Times:</b>	<i>9-10 May 2015</i>
<b>Location/Campsite:</b>	<i>Mt Keira Guide Camp</i>

#### Organising Committee

<b>Co-ordinator:</b>	Matthew Kusi-Appauh
<b>Administration:</b>	Ben Nichols
<b>Activities:</b>	Brad Saywell
<b>Catering:</b>	Nicola Hubbard
<b>Vent Leader Liaison:</b>	Mark Woodard

#### Overview

RVR will bring a new format of activity to the SC&T calendar in 2015. Based off the popular TV show 'The Amazing Race', RVR will involve teams of Venturers from different Units working together in order to complete challenges and beat other teams to the finish line. Competitive challenges will run all day Saturday and half-day Sunday, with social activities and camping at Mt Keira Guide Camp on the Saturday night. All meals will be provided from Saturday morning through to Sunday mid-morning. The event will be structured in order to also qualify as a Venturer Initiative Course. Over time, it is hoped that RVR will become the premier Rover/Venturer activity for SC&T Region.

#### Campsite/Location Details

<b>Website:</b>	<a href="http://www.girlguides-nswact.org.au/Documents/Properties/kumbayah.pdf">www.girlguides-nswact.org.au/Documents/Properties/kumbayah.pdf</a>
<b>Email:</b>	<a href="mailto:kumbayahbookings@hotmail.com">kumbayahbookings@hotmail.com</a>
<b>Contact Person:</b>	Sally Ritz
<b>Contact Phone:</b>	4285 9761
<b>Camp Fee:</b>	\$8 per person

#### Budget & Costs

Please see the separate budget spreadsheet.

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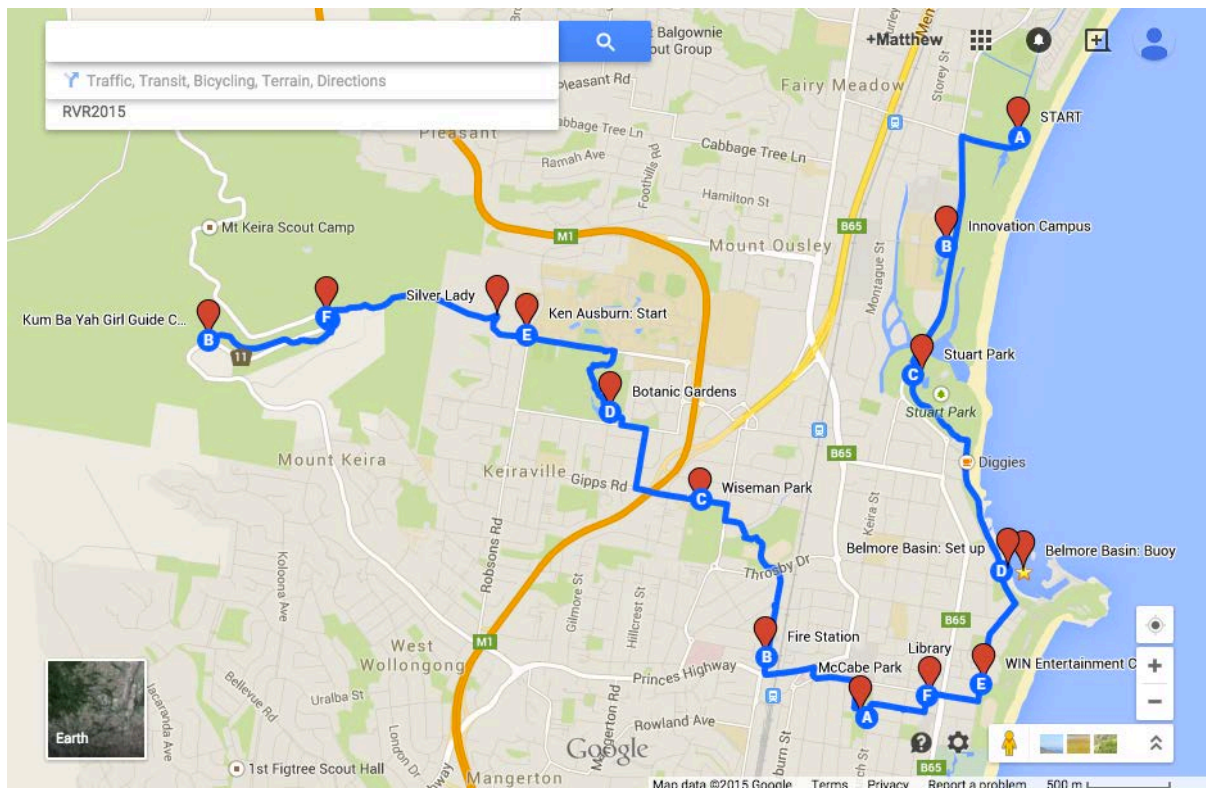
Website: [www.scatrovers.com](http://www.scatrovers.com)

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### Event Report – Part 2: Activity Details

Proposed Route			
Activity #	Activity Type	Location	Distance Travelled
	Start	Fairy Meadow Surf Life Saving Club	
1	Checkpoint	Innovation Campus	1.1km
2	Activity Base	Stuart Park	1.0km
3	Checkpoint	Belmore Basin	1.4km
4	Checkpoint	Entertainment Centre	0.8km
5	Checkpoint	Wollongong Library	0.4km
6	Activity Base (Lunch)	McCabe Park	0.5km
7	Checkpoint	Wollongong Fire Station	1.1km
8	Activity Base	Wiseman's Park	1.4km
9	Activity Base	Botanic Gardens	1.1km
10	Checkpoint	Silver Lady	1.1km
	Finish	Mt Keira Guide Camp	2.3km (12.2km total)



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### Activity 1

Location:	Innovation Campus
Person-in-Charge:	Pat Moss
Requirements:	Clue cards (Individual), Mascots
<ul style="list-style-type: none"><li>- QR code link to Morse code message.</li><li>- Teams will have to decode a Morse code message at the start telling them to "Find a furry friend at the Innovation Campus"</li><li>- Teams will then need to find a soft toy (ie: furry friend) hidden at the innovation campus</li><li>- Once they find their mascot they will be able to collect their clue from the rover in charge for their next base.</li><li>- Teams must post a photo with their Mascot to the goose chase app.</li></ul>	

### Activity 2

Location:	Stuart Park
Person-in-Charge:	Charlotte Baker
Requirements:	Clue Cards, Shelter, Tomato Stakes, Rope, Large rubber bands, GPSr.
<ul style="list-style-type: none"><li>- Detour: Participants will need to choose between two activities</li><li>- 1. Build a free-standing tower and get their mascot 3 metres high, OR</li><li>- 2. Build a slingshot to propel their mascot 10 metres forward</li><li>- The activity must be prepared to accommodate at least 4 teams at once.</li><li>- The constructions will be made from tomato stakes, rope and large rubber bands.</li></ul>	

### Activity 3

Location:	Belmore Basin
Person-in-Charge:	Danfrom Goulburn
Requirements:	Clue cards (waterproofed), RVR Flags, cable ties, Canoes, Paddles, PFDs, Shelter
<ul style="list-style-type: none"><li>- Teams will be given a set of GPS co-ordinates at the previous base. They will be told to enter and navigate to those co-ordinates.</li><li>- Participants will be required to use canoes to retrieve the clue from the yellow buoy at the listed co-ords.</li></ul>	

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Activity 4	
Location:	WIN Entertainment Centre
Person-in-Charge:	Harry Lantry
Requirements:	Clue cards, Speaker, iPod, Music list
<ul style="list-style-type: none"><li>- Teams need to perform a 30 second dance to a song of their choice (from a list).</li><li>- The PIC will be present with a speaker and the available songs.</li><li>- Teams must ask a member of the public to film their performance.</li><li>- The video must be uploaded to the event facebook page.</li></ul>	

Activity 5	
Location:	Wollongong Library
Person-in-Charge:	Jono Le Mesurier
Requirements:	Clue cards, money.
<ul style="list-style-type: none"><li>- Teams will be given the Dewey decimal code to find a certain book in the Library.</li><li>- Inside the book will be instructions to find the Person in Charge.</li><li>- The PIC will provide them with instructions for the next base (Cooking), as well as the appropriate amount of money (\$5 per person)</li><li>- Teams will be sent to buy ingredients for the next activity. Must keep their receipt.</li></ul>	

Activity 6	
Location:	McCabe Park
Person-in-Charge:	Nicola Hubbard
Requirements:	Clue cards, shelter, water refills, BBQ, Lunch (for Rovers)
<ul style="list-style-type: none"><li>- Teams will prepare a nutritious meal for their members using the ingredients they purchased while shopping.</li><li>- The meal must be cooked using hike stoves (provided by the participants).</li><li>- Teams will be required to stay at the activity for 40mins minimum</li><li>- Water refills to be encouraged</li><li>- Nicola to organise BBQ for Rovers/Leaders</li></ul>	

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### Activity 7

Location: Wollongong Fire Station

Person-in-Charge: Rhiannon Hughes

Requirements: Clue cards

#### Detail:

- Person-in-Charge to arrange for teams to visit the Wollongong Fire Station.
- Roadblock: Two teams will be required to complete the activity.
- Activity to be organised in conjunction with the Station members.
- Need to have a fallback in case of actual fire.
- Teams must take a photo to post to the event page.

### Activity 8

Location: Wisemans Park

Person-in-Charge: Mitchfrom Goulburn

Requirements: Clue cards, shelter, other TBA

- Mitch to design activity with a component of first aid.
- Awaiting Confirmation Email

### Activity 9

Location: Wollongong Botanic Gardens

Person-in-Charge: Brad

Requirements: Clue cards, Golf tees

#### Detail:

- Navigation activity to be run across large section of botanic garden area
- Venturer-level navigation skills and techniques should be tested
- Bearing with required amount of steps to get to a golf tee (route made of ~ 20 tees)
- Brad to organise

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### Activity 10

Location:	Ken Ausburn Track
Person-in-Charge:	Jono Le Mesurier
Requirements:	Clue cards, Water refills
Detail: <ul style="list-style-type: none"><li>- Teams will need to take a photo posing as the Silver Lady with the statue in the background, and post it to the event page.</li><li>- Teams will be then required to navigate to the finish point at Mt Keira Guide camp by walking along the Ken Ausburn/Mt Keira Ring Track.</li><li>- Must tell teams that Mt Keira Road is strictly out of bounds</li></ul>	



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### Event Report – Part 3: Finalisation

- Confirm Booking with campsite.
- Confirm all Risk Assessments completed for Activities.
- Complete Risk Assessment for Overall Event.
- Ensure Directions to campsite (and security details if any) are provided to attendees.
- Confirm Caterer for event.
- Attach Catering Details to this Section – i.e.: budget, menu, etc.
- Arrange Transport of any equipment to campsite.

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### Event Report – Part 4: Post Event Report

#### Overview:

RVR2015 was held on the 9-10<sup>th</sup> May 2015. 30 Venturers attended the weekend, along with 10 Leaders (of which 6 participated in the race itself). SC&T Rovers staffed the entire event: a total of 20 Rovers attended, representing the Austinmer, Wollongong, Figtree and Goulburn Crews. The participants were given clues leading them to various locations around Wollongong, where they would then be required to complete an activity to receive their next clue. Participants were also able to complete Scavenger Hunt missions and upload these to an App called 'GooseChase' to receive bonus points. The course finished at Mt Keira Guide Camp, where participants stayed overnight. Night activities consisted of 'Capture-the-Flag' games, supper and a movie. A short closing ceremony was held after breakfast on Sunday before the event finished.

#### Things That Worked Well:

- Activities staffed exclusively by Rovers were great PR for the Rover section. Having all of the Rovers wear their uniform boosted this (and was also helpful in public places).
- The clues were challenging at times, however the Venturers were always able to work out where they needed to go. We had no problems where a team didn't know where to go.
- Starting all the Venturers at the same time added to the 'race' feel of the event, without all the Venturers arriving at an activity at once. They were decently spaced by the 1<sup>st</sup> activity.
- Feedback from one Venturer was that the event was worthwhile even though she already had her initiative course. This is excellent and is something we should aspire to every year.
- Rovers were allocated into teams for the morning and afternoon. All teams were given a manual with all the details of the event so all staff knew what was going on.

#### Improvements To Be Made:

- A re-run of the course needs to be made closer to the date of the event to catch any last-minute changes. It should also be run by someone other than the course coordinators, in order to double check all clues/instructions are correct and nothing has been missed.
- More representation from other crews in the Region should be encouraged. Austinmer consisted of the lion's share of Rover attendees.
- Approx 10 Venturers dropped out of the event in the week prior or by not turning up on the day. Accepting pre-payments online would reduce the impact this has on the event.
- Venturers could nominate a 'team leader' for each activity to ensure all participants are demonstrating initiative and will meet the requirements of the initiative course.
- Requirements such as the 'GooseChase app' should be advertised prior to the event if possible to ensure all teams are equipped to participate.
- Cooking facilities at the campground should be checked prior to the event.

#### Conclusion:

Overall the event ran well, with positive feedback from the Venturers, Leaders and Rovers in attendance. As a trial of a new format for an annual Rover/Venturer activity and Region Initiative Course I believe it has been a success. It also indicates the success of an event-based fundraising model for the RRC. It is my recommendation the RVR team is formed into an event committee similar to Weekend Wide Game (except without its own bank account), and this committee assumes responsibility for running the event on an annual basis.

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## RVR2015 - Money

Description	Amount IN	Amount OUT	Method
Fees	\$ 2,005.00		Cash
Food Base: Bally		\$ 30.00	Cash
Food Base: Illaroo		\$ 25.00	Cash
Food Base: Westlake		\$ 20.00	Cash
Food Base: QBN/BlkRng		\$ 20.00	Cash
Food Base: Kville		\$ 30.00	Cash
Food Base: Austi		\$ 20.00	Cash
Food Base: Leaders		\$ 30.00	Cash
RVR Stickers (Cagey)		\$ 15.00	Cash
Toilet Paper (Charlotte)		\$ 6.08	Cheque
Stationary (Kusi)		\$ 22.25	Cheque
Prize (Kusi)		\$ 129.00	Cheque
CTF Items (Kusi)		\$ 55.84	Cheque
Catering 1 (Nicola)		\$ 85.35	Cheque
Catering 2 (Nicola)		\$ 59.52	Cheque
Catering 3 (Nicola)		\$ 198.23	Cheque
Catering 4 (Nicola)		\$ 25.39	Cheque
Catering 5 (Nicola)		\$ 139.82	Cheque
Soft Toys (Brad)		\$ 18.00	Cheque
Officeworks (Charlotte)		\$ 8.41	Cheque
Compass (Brad)		\$ 59.95	Cheque
Girl Guide Camp Fees		\$ 392.00	Cheque
**BS & NH Refund	-\$ 50.00		
<b>Total</b>	<b>\$ 1,955.00</b>	<b>\$ 1,389.84</b>	

Final Balance	\$	565.16
less RRC Levy	\$	300.00
<b>Event Profit</b>	<b>\$</b>	<b>265.16</b>

## *Revolutionalise RRC Proposal*

### **Background, Timeline and Implementation**

#### **Problems: The Reason to Change**

The RRC outlined there were a number of current problems with the structure of the RRC including:

- Participation in Region events being weak or only represented by the same handful of individuals
- A failure or unenthusiasm in organising RRC events
- A negative connotation and culture surrounding RRC meetings including questions as to RRC's function; meeting length being too long and unreasonable and the unwillingness for new and different individuals to participate
- The overlap of Region and Crew functions potentially drawing attention away from addressing Areas of Personal Growth on a Crew level.

As a result of these problems the RRC Executive undertook a workshop to try and solve these problems by proposing some changes to the RRC.

#### **Revised Functions**

In this workshop the RRC developed a new set of functions, which the Executive believe more accurately reflect the functions the RRC actually undertake. These functions are as follows:

1. Support crews in the region in areas of personal growth and their development;
2. Facilitate connection of crews;
3. Oversee key region events (eg. WWG, RVR, Moot & Progressive Dinner);
4. Oversee region finances; and
5. Represent SCAT Region at BRC on voting and relevant SCAT matters & report back to the Region about those matters (includes endorsing Stan Bales Awards etc)

For the remainder of the proposal these functions will be referred to as '**The Five Functions**'.

The Executive further broke these functions into decision functions of both the RRC as a whole and the Executive. This has been included so all members of all Crews can understand what role the RRC plays, to accurately reflect it in their vote. The table below outlines these decision functions, with bolded numbers reflecting which of the Five Functions they attach to.

*RRC Decision Functions: RRC & Executive Specific*

<b>RRC</b>	<b>Executive</b>
Vote of spending >\$200 (4)	Vote of spending <\$200 (4)
Voting on BRC matters (5)	Liaising with crews on specific issues (1, 2)
Endorse any Awards (as required by BRC) (5)	Support and organise region events (including social activities) (1, 2)
Accountability for the Executive (1)	Approve Awards (as required by BRC) (3)
Overseeing event committees (3)	

Please note: The intention is to change the voting rules for cheques to only be necessary for a whole RRC vote where the expenditure is greater than \$200. Less than \$200 only requires permission from the Chairperson and the Treasurer.

The following proposal has been developed in light of the RRC's role to assist Crews in providing a Crew program which addresses the Areas of Personal Growth (SPISES) as well as assisting Crews to grow in number and develop the Rovers personally. The intention of the Executive is to have Crews run events and invite other Crews within the Region to join them, ultimately increasing the number of Rovers who gain the valuable experience gained from organising events.

### **The Motions and their Implementation**

The following part of the document outlines the proposal developed by the Executive. This proposal consists of three parts:

- Motion 1: Restructure of the Executive
- Motion 2: No Meeting Model
- Motion 3: Meeting Model

Each motion is stand alone, although only Motion 2 OR Motion 3 can be adopted. This means that the new Executive structure can be adopted, even without a meeting structure change. After this choice is made, the choice for Crews will be between the No Meeting Model, the Meeting Model or to remain the same with RRC's current structure.

The timeline for decision making and implementation is as follows:

**May RRC:** Present proposal

**May RRC - June RRC:** Discussions with Crews about the changes, including a Crew vote. Time to email Executive with concerns and questions on the structure.

**June RRC:** Vote on motions, as per Crew vote. If any changes adopted begin Constitution changes (requires initial reading before voting at the following RRC)-new Constitution will be read

**July RRC, held as Extraordinary Meeting:** Constitution changes adopted, vote in new Executive, begin changed meeting structure (if adopted)

**Motion 1: Restructure of Executive**

The Executive propose to change the structure of the Executive to implement new positions and to remove the positions which are not aligned to the goal of developing the Areas of Personal Growth on a Crew Level. The following table displays the changes from the current Executive to the proposed executive

*Current v. Proposed Executive structure*

<b>Current</b>	<b>Proposed</b>
Chair	Chair
Vice Chair	Vice Chair
Treasurer	Treasurer
Secretary	Secretary
Webmaster	Webmaster
Service Officer	Crew Liason Officer (CLO) (3)
VLOs (2)	Event Support Officer
Public Relations Officer	Training Officer
Training Officer	BRC Delegate (4)
BRC Delegate (4)	RC/ARC
RC/ARC	

The role of the Chairperson, Vice Chairperson, Treasurer, Secretary, Webmaster and BRC Delegates remain essentially the same.

The position descriptions for the new roles are attached as appendices to this document, but a summarised outline of their function is given below.

**Crew Liaison Officer**

The role of a Crew Liaison Officer (CLO) is to be responsible for the communication with Crews. Their role further extends to supporting each Crew to ensure all Areas of Personal Growth (SPISES) are met, this will include supporting Crews to undertake Crew based service tasks. The communication will be between the Executive and the Crew, with reports at each Executive Meeting of how Crews are progressing and potential areas of which support may be required. The communication from the CLO also includes voting matters at RRC level and answering questions on those matters prior to a vote. This is ultimately a communication role, bringing information and issues between Crews and the Executive.

Each CLO will be given three (subject to change) Crews to communicate with, the current break up is:

- Albion Park, Warilla, Shoalhaven

- Figtree, Austinmer, 4<sup>th</sup> Wollongong
- Tablelands, Queanbeyan, Goulburn

### **Event Support Officer**

With the intention to move all the major events into sub-committees (similar to that of recent WWG success), the Executive outlined the necessity for communication with these sub-committees, as well as ensuring their accountability through this safeguard.

The Event Support Officer is responsible for:

- Ensuring sub-committees are in place for all events and where no event committee is in place, approaching and sourcing individuals to undertake such an event (not running or organising the event themselves).
- Providing reports from the sub-committees to the Executive and relaying any relevant RRC information back to the sub-committees.
- Assisting new sub-committees and new events by helping them to connect them with helpful resources (such as past event organisers, previous publications or individuals with specific expertise).

This role, similar to the CLO, is mostly a communication based role with assistance from the greater Executive in helping new events to run successfully.

### **Training Officer**

Although there is currently a Training Officer for the RRC, there is no position description and the Executive consider the intend role may change to bring it into line with the Five Functions. The main role of the Training Officer is to keep up to date with changes in Scouts Training, including both the Leader training and SIS10.

The Training Officer will also be responsible to providing details of courses and to connect individuals with training, where requested by Crews. This will include ensuring Crew Leaders are informed about training and any mandatory training (in light of the recent ScoutSafe and WHS training) is completed throughout the region.

Finally, the Training Officer will ensure individuals are trained for future roles to provide sustainability to the RRC.

### **Motion**

*I propose the motion to adopt the new RRC Executive structure to consist of a Chair, Vice Chair, Treasurer, Secretary, Webmaster, 4 BRC Delegates, the Region Commissioner for Rovers and Assistant Region Commissioner for Rovers, 3 Crew Liaison Officers, Event Support Officer and a Training Officer as outlined in the Revoluntalise RRC Proposal document.*

## **Change to the Meeting Structure**

The RRC Executive propose a new meeting structure which will more effectively fulfil The 5 Functions of the RRC. The proposals below consist of a:

1. No Meeting Model
2. Meeting Model

### **Motion 2: No Meeting Model**

As the name suggests, this model will consist of no formal RRC meetings. Instead, the Executive propose, there will be a social event every two months which will allow for Crews to connect with one another and discuss their recent activities, events and provide support for each other. This social event will begin with a short, more formalised element which will allow for group discussion on contentious RRC matters or to clarify any questions or concerns with the Executive.

In terms of day to day decision making and voting, all voting will be moved to an online portal, with safeguards including email (following this up will be part of the CLO role). All information relevant to these votes will be circulated by the Executive, with CLOs being the point of contact for any issues, concerns or technological problems. If there is to be a topic which requires discussion this can be completed at the bimonthly meeting/social gathering with the vote undertaken at the event.

The Executive in developing this model outlined a number of pros and cons, which can be added to at a Crew level when decision making if desired.

#### *Pros & Cons of No Meeting Model*

<b>Pros</b>	<b>Cons</b>
No meeting	Difficulty in getting people to understand or be onboard with the change
Promotes a positive connection between Crews (social events and a greater number of events for smaller crews to attend)	Potential to result in a lack of communication from crews to Executive
Promotes all crew members to become more involved in Region discussions	Potential technological issues with online voting
Less time commitment for Executive	No RRC Delegates will reduce the roles within Crews (some enjoy their role)
Positive events to increase participation of weaker or more regional crews	Takes time to set up and implement
Allows for a better understanding of what crews want from the executive	Time for upkeep of online system
	May result in a lack of participating in region issues

**Motion**

*I propose the motion to adopt the No Meeting Model as outlined in the Revolutionise RRC Proposal document.*

### **Motion 3: Meeting Model**

This model keeps a 30 minute formal meeting at the start of a bimonthly social event. This will allow for a controlled discussion and voting of matters as well as ensuring the Five Functions are upheld. The proposal is there will be 2 delegates from each Crew with a vote, although more Crew members are encouraged to attend. There will be no crew reports in the meeting, this will be the role of the social activity, to connect with all the other Crews and to find out that information more personally. All information for the meeting will be sent out ahead of time, allowing for a Crew based discussion, this will assist in speeding up the voting process as well as the discussion process.

Once again, the Executive have outlined from pros and cons which can be further developed on a Crew level.

#### *Pros and Cons of Meeting Model*

<b>Pros</b>	<b>Cons</b>
More events for smaller crews	Potential to fall back to a long and boring meeting
Opportunities for people to have a discussion/voice: may lead to a better understanding	Commitment is large/draining and the meeting before the social event may cause logistical challenges for crews
Formality of the meeting ensures active participation	Negative attitude to meetings which may lead to less participation
Having a face to face meeting means there will be not technological failings	

### **Motion**

*I propose the motion to adopt the Meeting Model as outlined in the Revolutionise RRC Proposal document.*